

1st Vegas ACRO CUP

Las Vegas, Nevada
March 30 – April 3, 2017



WORK PLAN

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FOREWORD

This work plan is for the **1st Vegas Acro Cup** to be held from March 30 to April 2 in Las Vegas Nevada. Except as otherwise noted in the directives, this competition is being conducted according to the following 2017 documents:

- Statutes
- Technical Regulations
- Rules for the World Age Group Competitions
- Judges' Rules (General and Acrobatic Gymnastics Specific)
- Acrobatic Gymnastics Code of Points
- Acrobatic Gymnastics Tables of Difficulty
- Acrobatic Gymnastics Newsletters
- Apparatus Norms
- Code of Ethics

Unless otherwise noted, the JO portion of the competition is being conducted according to:

- USA Gymnastics JO Code of Points
- USA Gymnastics Rules and Polices – Acrobatic Gymnastics

1. VEGAS CUP ORGANIZING COMMITTEE

Contact person: Tanya Tashev
7381 Elbridge Way
Las Vegas, NV 89113
Telephone: +1 702 481 7707
E-mail: Vegasacrocup@yahoo.com
Website: Vegasacrocup.com

ORGANIZING COMMITTEE OFFICIALS

President of the Organizing Committee	Tanya Tashev
Competition Director	Leslie Douglas
Media Officer	Lisa Estep
Chief Medical Officer	Dr. Jay Binder
Judging Liaison	Tonya Case
Floor Manager	Bob Meier

SUPERIOR JURY

President	Tonya Case
Member	Ronda Francis

2. INFORMATION DESK

Information Desk

The Information Desk will be located at: Front of the competition venue - Paradise Event Center
Accreditation will take place at this location.

Daily information and results will be distributed at the information desk. One per club.
(Results will be available 15 minutes after the end of the competition each day.)

Clubs will be required to sign for all information and daily results.

The final results will be sent to the official email address of the club.

Finances

Any club that has not fulfilled their financial obligations to the Vegas Acro Cup will not be allowed to participate in the Vegas Cup competition.

Insurance

The insurance coverage that accompanies USA Gymnastic membership is a secondary insurance policy. As noted in the directives, clubs must provide evidence of primary insurance coverage at accreditation.

3. ACCREDITATIONS

Accreditation Principles

It indicates and defines individuals' right to access to the training halls, competition venue, and judges and coaches hospitality. All participants and officials are required to wear their Accreditation Cards at all times.

The accreditation is personal, non-transferable and compulsory to have access to the training and competition halls. The access in the warm-up Hall is strictly limited to the gymnasts participating in the specific competition and according to the warm-up schedule. The accreditation card is also necessary to pass the security controls.

Any misuse of an accreditation will lead to the withdrawal of the accreditation. In case of lost or stolen accreditation, the OC must be informed immediately. Lost or stolen accreditations may be replaced at the charge of \$50.00.

Control and Distribution of the Required Material

At accreditation all clubs (USA and International) will be requested to present to the OC the valid passport or ID of all AG-Senior gymnasts and judges for proof of identity. Copies of these valid passports will be made by the OC. USA athletes competing in the JO portion only do not need to present identification. International athletes competing in the JO portion must present passports.

At accreditation, the Head of Delegation or his/her substitute must also:

- make any necessary payments (insurance, accommodation, etc.)
- show proof of the cover note or photocopy of the valid insurance policy
- check the correct names of their complete Delegation
- verify the number of meal tickets and sign for them
- confirm their national flag
- confirm the credentials for the club and sign for them
- if the club did not make the tariff corrections requested prior to the competition, or if there are any additional changes, one copy of the corrected tariff sheet must be turned in to accreditation by the deadline. After the deadline, all further changes must have the approval of the Superior Jury President, Tonya Case.

Please see the event schedule for times accreditation is open.

The definitive work plan, starting order, and schedules will be given to the Head of Delegation upon accreditation *if any changes are made*.

4 EVENT SCHEDULE (subject to minor changes)

DATE	DESCRIPTION	LOCATION
Tuesday, 3/28 – 3/31 19:00 – 20:30 17:00 – 19:00	Arrival of Delegations All Day Training by schedule for International JO athletes Accreditation Open	Paradise Event Center Paradise Event Center Information Desk
Wednesday, 3/29 10:00 12:00 – 14:00 14:00 – 15:00 15:00 – 17:00 17:00 – 19:00	Training and Podium Training as per Schedule Measurements: AG-SR immediately following training All Day Deadline to submit any tariff sheet changes Accreditation Open Orientation meeting Accreditation Open* Judges Meeting (<i>followed by Scoring Instruction</i>)	Paradise Event Center Medical Room Information Desk Information Desk Coaches Meeting Room Pavillon #9 Information Desk Judges Meeting Room Upstairs, Paradise Event Center
Thursday 3/30 07:45 07:50 08:00 07:45 09:00 – 20:00	Doors Open Coaches meeting for morning session Warm-up by competition schedule Judges Meeting, including light breakfast Competition by Schedule	Paradise Event Center Coaches Meeting Room Training Floors Judges Meeting Room
Friday, 3/31 07:45 07:50 08:00 08:15 09:00 – 18:00 19:00 – 23:00	Doors Open Coaches Meeting Warm-up by competition schedule Judges Meeting, Breakfast in Buffet before meeting Competition by Schedule Athletes Welcome Party	Paradise Event Center Coaches Meeting Room Training Floors Judges Meeting Room Paradise Event Center Ballroom A/B
If the delegation cannot be present at accreditation during the open time because of the arrival schedule, please email the Vegas Acro Cup for an alternative time.		
Saturday, 4/1 07:45 07:50 08:00 08:15 09:00 – 19:00 20:00 20:30	Doors Open Coaches Meeting Warm-up by competition schedule Judges Meeting, Light Breakfast Competition by Schedule Delegation/Officials party 1st Bus Departs from front of Casino 2nd Bus Departs from front of Casino	Judges Meeting Room Coaches Meeting Room Training Floors Judges Meeting Room Paradise Event Center BG Bistro
Sunday, 4/2 08:15 08:20 08:30 08:30 09:30 – 18:30	Doors Open Coaches Meeting Warm-up by competition schedule Judges Meeting, Light Breakfast Competition by Schedule	Paradise Event Center Coaches Meeting Room Training Floors Judges Meeting Room Paradise Event Center
Monday, April 3	Delegation Departures All Day	

Note: All timings are subject to slight changes

5. Tariff Sheets and Music

Tariff Sheets

If a club did not make the tariff sheet corrections requested prior to arriving at the competition, or if there are any additional changes, one copy of the corrected tariff sheet must be turned in to accreditation by the deadline. After the deadline, all further changes must have the approval of the Superior Jury President, Tonya Case.

In principle, no changes can be made to the Tariff Sheets. Changes will be accepted only in case of injuries/minor accidents or for other important reasons subject to approval by the Superior Jury President.

Music

Upon arrival (at accreditation), each club must deliver music CDs to the Organizing Committee.

The CD must have ALL of the music for all pair/groups participating at the Vegas Acro Cup. In addition to the CD, the coach should label the order of the routines on the CD by each pair/group's ID number and routine (i.e. Level 10 WG #165 Balance). The CD will be used as a backup to the Online Music submission. This backup CD will only be used in the event of an equipment malfunction.

Competitors/Coaches should have a "back-up" CD for each exercise, labelled as listed above. Competitors/Coaches are responsible for all copies of their music.

6. CHANGE OF ROTATION ORDER

If there are withdrawals after accreditation, the rotation order will not be changed. Coaches will be notified of such withdrawals by the rotation order for each session posted in the training hall.

7. VENUE

Please refer to the directives for pictures, details, and the general plan of the Competition, Warm-up and Training Halls.

For general layout of the competition venue, please see Attachment 1.

Delegation Seating

The LOC will reserve a number of seats for the seating of the accredited delegation members in the venue. These seats will be available on a "first come first served basis". Delegates will be requested not to sit in any other spectator seats within the arena unless permitted to do so by a representative of the OC.

8. TRANSPORTATION

Arrivals for International Clubs:

IF the OC has been provided arrival information as previously requested, there will be someone present in baggage claim or outside international arrivals with a greeting sign. They will direct you to the Super Shuttle or other ground transportation as scheduled.

Upon arrival in Las Vegas, local transportation is the responsibility of the participating clubs. However, transportation will be provided to/from the Officials Party on Saturday, April 1, 2017

The Las Vegas Monorail has a stop at the West Gate. It runs from West Gate all the way to the MGM Grand Casino. It is the cheapest way to go to the famous Las Vegas Strip.

Singe Ride: \$5.00
24 hour pass: \$12.00
2 day pass: \$22.00
4 day pass: \$36.00

Tickets can be purchased ahead of time at LVMonorail.com, or at the monorail stop.

Uber is a much cheaper option to using Taxis.

For those not familiar with Uber: Download the app to your phone. It will ask for your credit card to set up an account. Then you use the Uber App to request the car. It will tell you how far away the car is, how long it will take to get to you, and an estimated cost. You will also see the driver and type of car once it is booked. You do not pay the driver anything directly. Your credit card is billed, and you will be sent a receipt.

9. ACCOMMODATION

Please refer to the invitation for details about the hotel, locations, payments and cancellation policy.

10. MEALS

Based upon the reservations and payment made by each club, the different meal arrangements will be made as mentioned in the Directives. The meal tickets will be provided to the clubs at accreditation. The person responsible for picking up the meal tickets must sign that the number is correct. Once a club signs off on the meal tickets, no further meal tickets will be provided unless additional payment is received.

Meals will be provided to judges immediately prior to the session they are judging. For example breakfast for the judges in the first session of the day.

The OC will provide the following:

- Free water for the delegations in the Training hall
- Free water for the athletes in the Kiss and Cry.
- Water will also be provided in the coaches and judges hospitality.
- Water, fruits, and snacks throughout the event for the judges.

All inquiries concerning meals must be addressed directly to the OC as they will be responsible for handling all corresponding issues.

Welcome Party for Athletes

When: March 31, from 19:00 – 23:00

Where: Paradise Event Center – Ballroom A and Ballroom B.

Entry: Wristbands will be provided for each athlete and one chaperone per club. The wrist bands will be included in delegation packet provided at accreditation. Additional welcome party wristbands may be purchased at the information desk until Thursday, March 30 at 8:00pm.

Dress Code: Casual

Delegation Officials Party

Where: BG Bistro

When: Saturday, April 1, 2017.

Transportation by bus: The buses will leave from the front of the casino. The first bus will leave at 20:00 followed by a second bus at 20:30. Buses will return at 23:30 and 24:30.

Dress Code: Casual

At accreditation, delegations must confirm the number of officials that will attend the party at accreditation. As per the invitation, the maximum number of officials, per club, that may attend the party is 1 HOD, 1 Team manager, and 1 – 3 coaches. All judges are invited as well. Entrance will be by credentials only,

11. TRAINING

Official training schedules

The official training schedules for the event are attached. See Attachment 2.

Changes to the official scheduled training hours will not be accepted and delegations must respect the designated training times and the allocated areas. Failure to do so will result in the withdrawal of accreditation.

12. COMPETITION

The Competition Director and the Floor Managers will be in charge of the competitions, warm-ups, and training areas. All instructions given by them must be strictly observed. (i.e. in relation to the marching in and out, Kiss & Cry, etc.).

Announcements, Roll Calls and March-in

During the competitions, the announcements will be made in English.

The first roll call will be conducted in the warm up hall 10 minutes prior to the start of the respective competition. The second roll call will be conducted at the entrance of the competition hall (waiting area) 5 minutes prior to the start of the respective competition. The gymnasts must remain in position and may not leave within these 5 minutes.

Competition

Based on the Definitive Registration entries, the gymnasts' draw of lots was conducted by random computer draw.

This starting order will be confirmed after the arrival of the nominative registered gymnasts in Las Vegas. The OC reserves the right to apply minor adjustments to the draw and starting order should there be organizational problems in terms of training, warm-up and competition schedules.

Competition Schedules

See Attachment 3.

The Competition Director and the Floor Managers will be in charge of the competitions, warm-ups, and training areas.

All instructions given by them must be strictly observed all time (i.e. in relation with the marching in and out, Kiss & Cry).

13. KISS & CRY

As a kindly reminder the number of officials (coach and/or medical) authorized in the Kiss & Cry is:

- 1 pair or group and 1 official

This rule has to be strictly respected.

14. FIG CERTIFIED APPARATUS

Manufacturer Supplier: AAI
Color: Routine area : Blue
Border : White

15. JUDGE'S PANELS, SUPERIOR JURY and JURY of APPEAL.

Chairs of Judges Panels (CJP) for Age-Group to Seniors:

- Ivan Ivanov (BUL) Panel A
- Nancy Davis (USA) Panel B

Difficulty judges (DJ):

- Trisha Stewart (USA) Panel A
- Mariyia Stepchenkov (AUS) Panel A
- Mindi Katsov (USA) Panel B
- Kim Lacey (AUS) Panel B

Chairs of Judges Panels for JO:

- Trisha Stewart (USA) Panel A
- Kari Duncan (USA) Panel B

Difficulty judges (DJ):

- Nancy Davis (USA) Panel A
- Julie DuPree (USA) Panel B

Execution and Artistry judges (E and A)

All E and A Judges will be assigned during judges meetings.

Judges are requested to bring with them the Artistic and Technical judging forms (30 copies of each).

16. SCORING

Oberst Productions will provide the official scoring program and equipment for the Vegas Cup.

17. INQUIRY

Inquiries for the difficulty scores are allowed, provided that they are made verbally immediately after the publication of the score or at the very latest before the end of the exercise of the following gymnast; for the last gymnast of a group, this limit is one minute after the score is shown on the score board.

The person designated to receive the verbal inquiry (Inquiry Officer) has to note the time of receiving it and this starts the procedure. Only the accredited coaches in the competition area are entitled to submit an inquiry. Late verbal inquiries will be rejected.

A club is not allowed to complain against a gymnast from another federation. Inquiries for all other scores (i.e. Execution and Artistry) are not allowed. USA clubs refer to the USA Technical Packet.

The inquiry must be confirmed as soon as possible in writing but within 4 minutes at the latest after the verbal inquiry and requires a \$50.00 payment. (The Inquiry Officer will have inquiry forms.)

Should the inquiry prove correct and is accepted, this sum will be returned to the club. Otherwise, the sum will be kept by the OC. Every inquiry must be examined by the Superior Jury and a final decision (which may not be appealed) must be taken at the very latest:

- at the end of the group for the Qualifying competitions
- before the score of the following par/group is shown for the Finals.

18. CEREMONIES

Opening Ceremony

The Opening Ceremony will take place March 31st, from 16:00 – 16:15. Each club is requested to provide 2 gymnasts in club attire for the March in. (International guests may wear National attire if representing their federations.) Each country must nominate one person to carry the country flag.

Award Ceremonies

All award ceremonies will take place according to the General Program. For AG – Senior, awards will only be presented to the medal winners 1-3 on the podium. For JO, medals will be presented to places 1 – 3, and ribbons will be given to places 4 – 6 on the podium.

Please ensure that your club's medallists are in time for the line-up prior to the ceremonies.

The athletes must wear the correct competition attire for the Award Ceremony.

After the national anthem, Gymnasts are requested to face all directions, together, to wave to the spectators and to allow the photographers to take pictures of all medallists.

19. MEDICAL SERVICES

The OC will be responsible for providing medical coverage and suitably equipped first-aid for injuries sustained in the Competition Hall, Warm-up Hall and Training Halls.

Dr. Jay Binder will act as the official Chief Medical Officer. For emergencies, traumas, medical treatment or requests outside of the competition, warm-up and training times, please contact the doctor on duty at a 24 Hours Emergency Department.

Physical Therapist Loran Middag will be available in the medical area for all AG-Senior competitors and international JO competitors.

Please note: Athletic tape may be purchased at cost.

The emergency telephone number for fires, police and ambulance services is 911.

The Official hospital will be:

Sunrise Hospital Medical Center and Sunrise Children's Hospital
3186 South Maryland Parkway, Las Vegas, NV
Phone : 1 702 731 8000

20. MEETINGS and INSTRUCTIONS

Orientation Meeting

The Orientation Meeting will be held on Wednesday, March 28 at 14:00 in the coaches' hospitality, Pavilion # 9.

This meeting will provide important information concerning the detailed organization of the Vegas Acro Cup. Participation is compulsory.

Delegation representatives may attend this meeting with a maximum of two accredited members per club. For those teams training during the orientation meeting, please ask another club to take notes for you.

Judges **may not** attend the Orientation Meeting.

Judges' Instructions Meetings, Briefings and Draw

All the judges are required to take part in the instruction and at subsequent meetings in accordance with the schedule. Judges who do not participate in the judges' instruction and meetings will not be authorized to judge.

The Judges' Panels assignments for the Qualification and for the Finals will be conducted by the Superior Jury.

The judges must respect the dress code as outlined in the FIG Code of Points.

21. Tickets

Ticketing

Spectator tickets for the Vegas Acro Cup can be bought at the front of the venue. Seats are limited. Daily Tickets: \$20.00/day, 4 Day Ticket Pass \$50.00

- Attachment 1 Map of the competition area
- Attachment 2 Training Schedule
- Attachment 3 Competition Schedule